

work requires a permit from the RL RD and the
DEC/Army Corps of Engineers.

Final Inspection

Rushford Lake Recreation District

Passed _____
Commissioner _____

Date _____

Failed _____

Date _____

Reason for failure: _____

Result: _____

Commissioner: _____

Date: _____

Permit Request Form

Received:

Agenda:

Status: A T D

Commissioner: _____
Name _____
Date _____

inspection certificate must either be on file with the RLRD or provided within 90 days.

When an application for a license is made for a community dock, an updated community dock agreement must be submitted at the time of application. If there is no community dock agreement, or the applicant requires more time to acquire an agreement from the majority of the members, a 90 day extension may be granted.

Should at the time of any application for a license, break-wall, dock, etc the aforementioned requirements not be met, the RLRD secretary has the authority to reject the application in its entirety.

Should the applicant not receive the proper permits in a timely fashion, the RLRD may withdraw permission for any work previously approved .

The RLRD may charge a Licensee with trespass and/or limit the use of District Property if any of the following conditions apply:

- a) A licensee has been notified by the RLRD that either their dock or break-wall, etc is in disrepair and the licensee has not responded to the RLRD with a plan of repair
- b) A licensee has started a project and in the opinion of the RLRD has not completed the project in a timely fashion

*Check with the Department of Environmental Conservation to see if a permit is required for dock construction. It is your responsibility to see that all permits are obtained before commencing any construction on District Property. All break-wall

PLEASE BE SURE DOCK HAS THE PROPER NUMBER ATTACHED FOR EASE IN IDENTIFICATION

Name _____

Mailing Address _____

Home Tel # _____ Lake Tel # _____

Lake Address _____

Area _____ Dock # _____

Neighboring Dock Information

Contractor Name, Address and Telephone number

Check List

Dock construction

- ☐ Staked Out (1450' elevation, waterline, etc.)
- ☐ Dimensions
- ☐ Distance to neighbors
- ☐ Front View
- ☐ Side View
- ☐ Top View
- ☐ Complete Material List
- ☐ Detailed explanation
- ☐ Name and contact information for Contractor

Break Walls

- ☐ Staked Out (1450' elevation, waterline, etc.)
- ☐ Dimensions
- ☐ Distance to neighbors
- ☐ Photos
- ☐ Complete materials list including backfill
- ☐ Detailed explanation
- ☐ Name and contact information for Contractor

Hoists

- ☐ Dimensions
- ☐ Distance to neighbors
- ☐ Staked Out

In order for the Rushford Lake Recreation District Board of Commissioners to review and approve applications for dock and break-wall building permits, the following documents are required with the application. We are confident this will help speed up the application processing. The following documents must be included with the permit application for consideration by the Board.

1) Application form

2) 3 Site drawings (to include)

- a) overhead view of site
 - b) side view of dock or break-wall structure
 - c) front view of dock or break-wall structure (viewed from water looking towards shoreline)
- 3) Complete list of building materials to be used (ie lumber, metal posts, etc.), location of proposed construction, clearly staked out construction site showing property lines, 1450' elevation and water's edge, complete description of proposed work

Site drawings need to contain the following information. Drawings need not be made to an exact scale, however, exact measurements of all structures need to be provided to the Board.

- 1) Overhead View: Show contour of shoreline, position and distance between lot lines, position and size of dock and boat hoist if one is to be installed, distance of dock structure from both lot lines and dimensions of the structure. A 5'0" minimum clearance is required from neighbors.
- 2) Side View: Show approximate contour of shoreline area and lakebed to end of dock, side view of dock structure and include support post position and elevations of structure if upper levels are involved. Dimensions for height and length should be shown on drawing.
- 3) Front View: Front view of dock structure including posts and headers, elevation from lakebed to top of structure and distance to lot lines.

Break-walls: Drawings need to show the position of installation in reference to the existing shoreline contour. Any wall construction extending into the lakebed needs the approval of the New York State Department of Environmental Conservation and the Army Corps of Engineers before construction may begin. Permit information is available from the Lake District Office.

Inspections: The Board of Commissioners will perform three site inspections during the installation of docks and break-walls. The first site visit will precede the start of any construction. A second site visit will be scheduled through the Lake District office after support posts are installed to insure compliance with structure drawing dimensions. A final inspection will follow the completion of all project work. Failure to follow the application drawing dimensions and specifications may result in the loss of District land use privileges.

Requests for installation of a boat hoist with a dock already existing should be submitted with an overhead view drawing including lot lines, position of existing dock structure and size and position of new boat hoist.

When applying for a license, the parties applying must be present at the meeting. The applicants may opt to send a representative providing notice is given to the Rushford Lake Recreation District prior to the meeting.

When application is made to the RLRD for a license, the property in question must be clearly marked showing property lines and the 1450' elevation. If there is a dock, that dock must be marked with surveyor's tape. The marking must be clearly seen from the water. If there is electrical service below the 1450' elevation, and electrical

Please submit copies of Documents Checked:

- ☐ Deed
- ☐ Survey
- ☐ Septic Approval
- ☐ Electric Inspection (below 1450' elevation)
- ☐ Community Dock Agreement

I have read and will abide by District Policy

A **detailed** description of the request is required.

A diagram to scale showing any proposed changes is required.

Show all dimensions, materials to be used and all distances to other structures and lot lines.

Anything omitted may delay the process for approval.